

The Ranges Hotel, 73 Main Street Gembrook 03 59681220

EVENT & FUNCTION BOOKING FORM

Person/Company booking name: _____

Email: _____

Tel: _____ Mobile: _____ (both numbers req)

Name of Host (If different from above): _____

Date of Party: _____ Day: _____

Arrival time: _____ CIRCLE Lunch Dinner

Time you wish to sit down: _____

Total number of guests (min 15): _____ Number of children inc: _____

Beverages charged on consumption, nominate if requesting specifics for groups over 30:
(please see Functions Package for beverage list)

Function share package selected (Please mark X)	Beers	Ciders	Wines
2 course (\$55 per head) <input type="checkbox"/>	_____	_____	_____
3 course (\$65 per head) <input type="checkbox"/>	_____	_____	_____
Plus Canapes (\$10per head) <input type="checkbox"/>	_____	_____	_____

To guarantee your reservation a \$200 deposit is required. Please fill in card details below:

Name (as on card): _____

Card Number: _____

Validity Date: _____

CCV: _____

A signed copy of the terms and conditions is required 10 days minimum from the date of the event and is to be attached to this form once received. The form is on our website for customers to access. Have the terms and conditions set out by The Ranges Hotel been received ?

(Please mark X)

If filled out online, to confirm your reservation please email back this form to functions@therangeshotel.com.au

If booking is taken over the phone, confirm that there is no date conflict in the reservations book and enter, then place this form in the functions folder for processing and attach deposit receipts.

Staff member taking booking and/or processing deposit: _____

Date: _____ / _____ / _____